

Alcumus working in partnership with

CHAMBERS WALES

SouthEast, SouthWest and Mid.



We're proud to be working alongside Chambers Wales. As a business whose heart and headquarters are in South Wales, we know we're well placed to meet the needs of the SME community Chambers Wales represents.

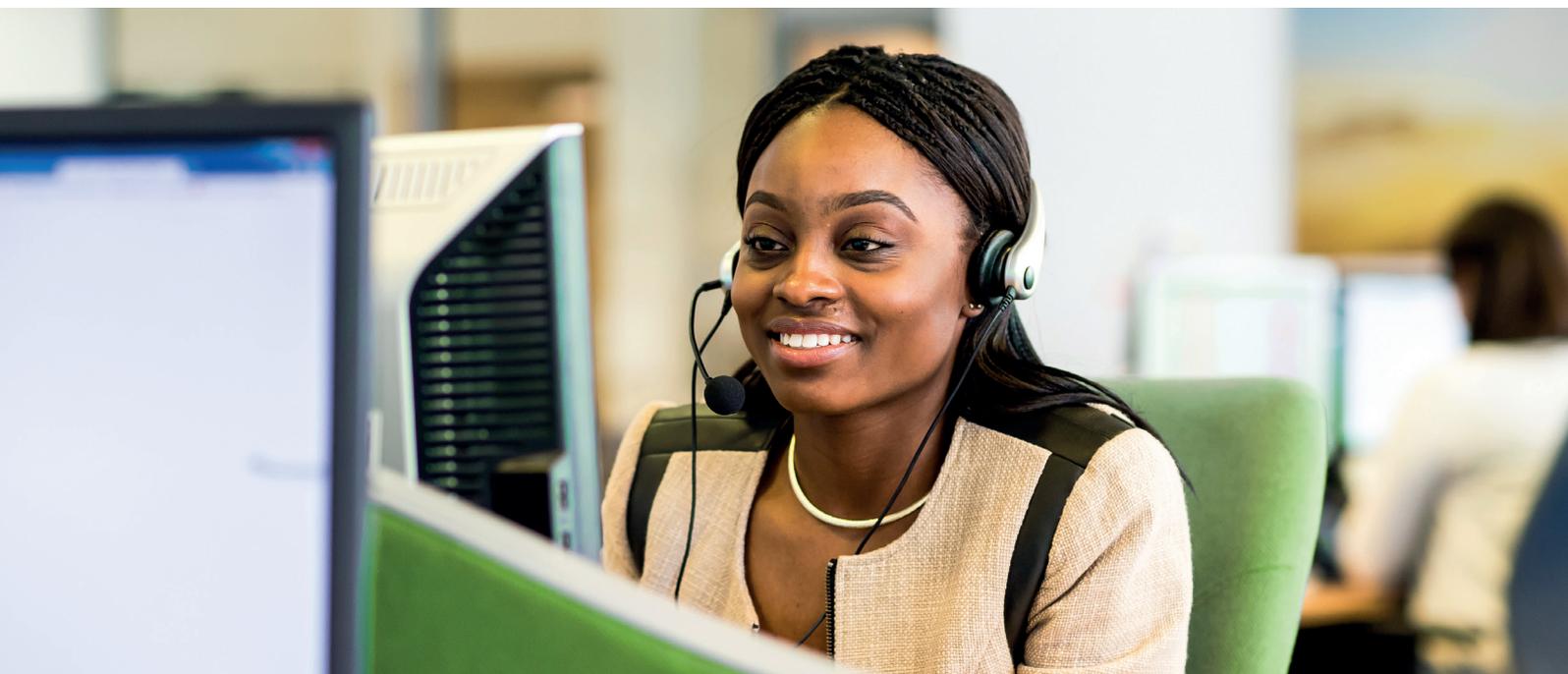


OUTSOURCING HR AND HEALTH & SAFETY

It could be that one of the things on your list is to sort out more robust processes for Health & Safety or you're just not managing HR tasks and issues in the way you would like. If this rings true for you then outsourcing these parts of your business can be a cost-effective way of getting your HR and Health & Safety foundations right and getting the support you need over the long term.

WHAT WE DO

Alcumus offers outsourced HR and Health & Safety support and advice. We know how important it is to ensure your employees are safe at work and that your business is compliant with health and safety at work and employment regulations. And with our software and highly experienced HR and Health and Safety professionals providing you with practical advice, guidance and training, you couldn't be in safer hands.



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WHAT WE'LL DO

HEALTH & SAFETY

- Act as your competent person if required.
- Inspect your premises and/or existing arrangements for health and safety against compliance with current legislation, regulations, and best practice.
- Offer a gap-analysis outlining our findings and recommendations.
- We'll write your Health & Safety policy.
- Offer ongoing support including changes in the regulation which may affect your business.
- Provide guidance if a serious accident occurs.
- You'll receive access to our Health & Safety software platform, which features a risk assessment tool.
- We're able to provide one-off support across a range of Health & Safety topics such as a DSEAR assessment and Noise Assessment.
- We offer a training programme including Fire Risk Awareness, Manual Handling and Working at Height.

HR

- We'll become an extension of your team – when you need us for support and guidance we will be there.
- We can offer a gap analysis of your current HR policies and recommend a plan of action.
- Provide a HR Handbook and employment contracts tailored to your business.
- We'll set you up on our HR software platform, where you'll have access to a comprehensive range of HR tools to help you manage your business more effectively, including holiday planners, shift rotas and timesheets.
- We're able to provide one off support – this could be redundancy, grievance support or helping you navigate through an employment tribunal.
- We can provide a full range of training courses to help you manage your HR issues with confidence which include managing performance and absence management
- Complete annual updates to your documents and when Employment Law changes.

PACKAGE OPTIONS

We have a range of packages which are designed to meet your business needs. They range from software only options through to dedicated consultants (including site visits). So, whatever your need we will have a package to suit you.

If you're looking for a way to manage your Health & Safety and/or HR more effectively or you have a one-off need then please get in touch.

Levels of service are dependent on the subscription package chosen.

CONTACT US

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Email - psm.enquiries@alcumus.com

Visit us at - alcumus.com/advisory

